



**King County**  
**Food Economy Program Manager**

**(GOVERNMENT RELATIONS OFFICER)**  
**DEPARTMENT OF NATURAL RESOURCES AND PARKS**  
**DIRECTOR'S OFFICE**

**Annual Salary Range (75): \$98,567 – \$124,940 annually**  
**Job Announcement No.: 2013SN03434**  
**CLOSE: Open until filled**

**WHO MAY APPLY:** This position is open to all qualified applicants.

**WHERE TO APPLY:** Go to <http://www.kingcounty.gov/jobs>

**FORMS AND MATERIALS REQUIRED:** Application and attached resume

**PLEASE NOTE: Application materials must be completed by 4:30 p.m. on November 4, 2013, to be considered during the first round of review.**

**WORK LOCATION:** King Street Center, 201 S. Jackson Street, Seattle, Washington.

**WORK SCHEDULE:** This full time position is exempt from the provisions of the Fair Labor Standards Act, and is not eligible for overtime. The normal workweek is Monday – Friday.

**POSITION PURPOSE:** This position provides leadership and strategic policy analysis and direction to enable King County to increase agricultural productivity and increase access to healthy food. This job will involve working with elected officials and agencies, nonprofit organizations, farm, food and beverage businesses of all types and sizes, public health experts and community organizations. This position will have contact with and attempt to influence officials at the highest levels of government and within the food industry to develop and implement sophisticated strategies and develop and implement critical policies and programs that will facilitate economic growth in King County particularly as it relates to increasing agriculture productivity and the distribution of healthy food throughout King County.

**PRIMARY JOB DUTIES:** Following is a summary of the primary duties and responsibilities of the position:

- Build and maintain critical relationships with officials and staff at the highest levels in government, business, food, farm and beverage associations, and nonprofit organizations. Work with elected officials and stakeholders to pass legislation that helps King County's achieve its goals and objectives.
- Assist in the development of King County's food and farm goals, objectives and targets.
- Develop and negotiate intergovernmental and public/private agreements.
- Contribute to design and development of programs resulting from strategies and initiatives. Facilitate development of work plans for each of the strategies and initiatives.
- Research and assess issues; recommend and advise on impacts of strategies to ensure County needs are met.
- Advocate King County's position to other governmental bodies and agencies, nonprofits, businesses and to the public.
- Convene the Executive's Rural Business Advisory Group and track implementation of the rural economic strategies work plan. Convene an interdepartmental team to address the needs of rural businesses. Establish and maintain administrative and political liaisons across all sectors of the local food economy.
- Represent the King County Executive on boards and committees.

**KING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. JOB ANNOUNCEMENTS ARE AVAILABLE IN ALTERNATIVE FORMATS FOR PERSONS WITH DISABILITIES.**

- Convene and lead an intra and interdepartmental team that will assist in the delivery of programs/projects/initiatives to meet King County's goals and objectives.
- May from time to time supervise staff; administer personnel matters, such as hiring, firing, performance reviews, employee discipline and counseling.
- Perform other duties as assigned.

**QUALIFICATIONS:**

- Knowledge of the food system components and how they interact
- Knowledge of public and private contracts, agreements and other legal and quasi-legal instruments
- Experience with legal and regulatory environments affecting the farm and food industry
- Knowledge of how the business environment affects the farm and food industry
- Strong oral and written communications skills; public speaking skills.
- Problem solving and analysis skills
- Conflict resolution skills
- Negotiation skills
- Skill in developing and managing innovation
- Skill in leading teams and processes
- Skill in motivating others
- Skill in maintaining composure when handling a number of complex projects or tasks simultaneously or handling a difficult conflict or negotiation.

**NECESSARY SPECIAL REQUIREMENTS:**

- Experience demonstrates increasingly responsible and complex duties in more than one aspect of the food economy e.g. farming, food or beverage production, distribution, sales, food safety, food waste reduction, financing, business planning, etc.
- Demonstrated track record of establishing access and successfully working with top levels of business and/or nonprofit organizations.
- Demonstrated track record for coming up with new and unique ideas and can put ideas into practice
- Experience working with public and private sector officials, councils, community groups, and non-profit organizations in a collaborative manner.
- Experience successfully managing complex workload and supervising matrixed staff in a highly visible business and/or program.
- Ability to perform all the primary duties outlined above.

**UNION REPRESENTATION:** This position is not represented by a union

**Class Code: 285401**